



Rexburg-Madison County Emergency Services Meeting
1300 hrs * December 17, 2024 * Meeting Minutes

Board members in attendance:

Brent Mendenhall, County Commissioner; Jerry Merrill, Mayor; Ken Anderson, District Fire Commissioner; Dr. Aaron Gardner for Dr. Zollinger

Others in attendance were:

Corey Child, Fire Chief; Troyce Miskin, Deputy Chief; Amber Steckley, Robert Ricks, Holden Yorgason, Terri Hill, Stephen Zollinger, Matt Nielson, Derek DeTavis

Meeting Called to Order: 1300

Items on the agenda include:

- 1. Welcome:** Commissioner Anderson – welcomed those in attendance and thanked them for being there.
- 2. Roll Call of Board Members:** All in attendance as noted above
- 3. Approval of Minutes from last meeting:** Commissioner Mendenhall motioned to dispense with the reading of the minutes, seconded by Dr. Gardner, all ayes.
- 4. Introduction of employees:** Holden Yorgason and Derek DeTavis were introduced to the board so the board could get to know some of our employees. Derek and Holden are both Paramedic Firefighters working on A Shift.
- 5. Compliance Discussion:** Discussion ensued regarding exempt employees receiving pay for hours worked out of area, time entry/approvals, employee status categories, overtime and CWHSSA, SCA, FLSA requirements. After much discussion the board asked that Chief Child meet with staff from the city and come back to the board with results and or resolutions.
- 6. Understanding Department Structure/History/Current Challenges –** Information Item only: Chief Child presented the current organizational chart for the department. He also presented a document outlining the history of the Joint Powers Agreement and the authorities of the board. The board asked that Stephen Zollinger and Chief Child formalize this historic document and present it for consideration as an addendum to the agreement so the knowledge is not lost.
- 7. Mandatory City Safety Training:** The city is asking the Fire Department to attend Safety Meeting/Leadership training put on by the city. The cost to the Fire Department is estimated to be \$37,000. The board asked that this be put on the next agenda for further discussion.
- 8. Adjourn:** 1446. Motion to adjourn was made by Jerry Merrill, Seconded by Commissioner Mendenhall, all aye.

Approval of Minutes:

Kenneth Anderson – Fire Commissioner

Brent Mendenhall – County Commissioner

Jerry Merrill – Rexburg Mayor

Dr. Aaron Gardner – Assistant Medical Director