

Madison County Fire District

26 North Center Street * Rexburg, Idaho 83440 * 208-359-3010

Minutes from June 17, 2025 at 9:00 am

Board Members in Attendance/Roll Call:

Commissioner Ken Anderson, Commissioner Wes Donahoo, Commissioner Cole Baldwin (Chair)

Others in attendance were:

Troyce Miskin, Deputy Chief; Corey Child, Chief/Secretary; Amber Steckley; Abby French

Meeting Called to Order: 9:00 am

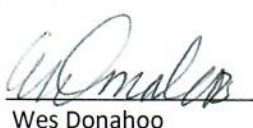
1. **Approval of Minutes from last meeting:** None needed.
2. **Fuels reduction crew buggy purchase:** Commissioner Anderson motioned to purchase a "crew buggy" for transporting our fuels crew to work locations as well as fires in the amount of \$20,000 for the buggy and \$30,000 to renovate/paint the crew buggy. Commissioner Donahoo seconded the motion, all aye.
3. **Joint Powers Agreement rewrite update:** Chief Child let the board know he was working on the rewrite of the JPA. There will be three documents, the JPA, the Bylaws, and a document noting the authorities of the board. This will most likely be ready for review and implementation by October 1, 2025.
4. **Administrative services update:** Social Security has been contacted and is working with us on approving the Fire District as the new employee as of October 1, 2025. Requests for proposals for IT, finance, HR, payroll are all in place. Cash flow was also discussed noting that each entity will need to pay into the operating fund one quarter in advance to assist in managing cash flow.
5. **Roles and responsibilities of board members with the fire district being the employer of record as of October 1, 2025:** Chief Child reviewed the importance of the Emergency Services Board and their role in governing the operating affairs of the JPA even though the Fire District is the employer. Chief Child said this would be better identified in the upcoming re-write of the JPA.
6. **Other items approved by the board:** None
7. **Meeting adjourned:** Commissioner Anderson motioned to adjourn the meeting at 10:22 a.m., Commissioner Donahoo seconded the motion, all aye.

Approval of Minutes:

By:



Cole Baldwin



Wes Donahoo



Ken Anderson